

To,

Sanjay Kumar Pathak (Managing Director-cum-Chairman),
Sandeep Kumar Jha (WTD),
Anil Kumar Jha (WTD),
Sunil Kumar Rai (WTD),
Rakesh Jha (WTD),
Ashwini Jha (Independent Director),
Sudeshna Asis Chaudhury (Independent Director),
Surya Prakash (Independent Director).
Pramod Kumar Tiwari (Independent Director).
Anita Jha (Independent Director).
Parbind Kumar Jha (Chief Financial Officer)

Sub:-Notice of 02nd Board Meeting for the Financial Year 2020-2021.

Dear Sir,

You are cordially invited to attend the 02nd Board Meeting of the Company for the F. Y. 2020-2021 to be held on Friday the 04th Day of September, 2020 at 4.00 P.M. at the Corporate Office at C-69, Sector-2, Near Metro Station Sector-15, Gautam Budh Nagar, Noida, U.P.- 201301 to consider and approve the following:-

S.no.	Agendas
1	To consider the request for grant leave of absence if any to the Directors from attending the Meeting.
2	To Confirm the Minutes of Previous Board Meeting.
3	To take Note of Minutes of Audit Committee Meeting.
4	To take Note of Minutes of Stakeholders Relationship Committee Meeting.
5	To Confirm the Minutes of Nomination and Remuneration Committee Meeting.
6	To Confirm the Minutes of Treasury Committee Meeting and to change its name from "Treasury Committee" to Business & Treasury".
7	To consider and approve the Report of the Directors together forming part of the Annual Reports for the Year Ended as on 31 st day of March 2020.

Corporate Office :
C-69 & 70, Sector - 2,
Near Metro Station Sector - 15,
Gautam Budh Nagar,
Noida, U.P. - 201301
Ph. : 0120-4089177, 4089100

CIN No. ~~U72900DL2001PLC110145~~
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8	To Discuss on the Draft Standalone and Consolidated Auditors' Report on Annual Accounts.
9	Ratification of Auditor.
10	Ascertainment of Directors Retiring By Rotation at the Ensuing Annual General Meeting.
11	Resignation of Mr. Surya Prakash from the post of Non-executive Independent Director
12	Appointment of Mrs. Preeti Prakash as a Non-Executive Independent Director.
13	To Consider and approve the Related Parties' Transaction As Per Provisions of Section 188 of the Companies Act, 2013.
14	To take approval on Appointment of Secretarial Auditor for the Secretarial Audit of the Company Pursuant to Section 204 of Companies Act, 2013.
15	To Decide Date, Venue Time and Call an Annual General Meeting for the F/y 2019-20.
16	To take approval to give authorization for Signing and Filling of E - Forms.
17	Any other matter with the permission of board.
18	To Consider and approve the Related Parties' Transaction As Per Provisions of Section 188 of the Companies Act, 2013.

You are requested to please make it convenient to attend the meeting and acknowledge the receipt of the notice.

Thanking you,

Yours faithfully
For Reliable Data Services Limited


Niharika Gupta
Company Secretary
Memb No.: A50409

